



Our Mission

Improving the well-being of our community through advocacy and the provision of safe, inclusive, and accessible mental health and addiction services

Our Vision

Thriving, inclusive communities that value and nurture recovery, resilience, and hope for all

Our Values

Person-centred approach: We build on the strengths of people and support their involvement in decisions that affect their lives

Inclusivity: We respect the dignity, integrity, beliefs, and cultures of all people

Collaboration: We build strong relationships with all stakeholders including the people we serve, our colleagues, partners and funders

Innovation: We encourage new ways of working that are responsive to emerging trends and practices

Service Excellence: We are committed to quality, consistency, continuous improvement, and transparency

CANADIAN MENTAL HEALTH ASSOCIATION ALGOMA

EMPLOYMENT OPPORTUNITY

Job Class:	Housing Support Worker (Shelter)
Reports to:	Program Supervisor
Location:	Sault Ste. Marie
Terms of Employment:	Full-Time, Part-Time, Permanent, and Casual Opportunities
Hours of Work:	12 Hour Shifts (Days and Nights)
Salary:	\$24.14 – \$30.20/hour, per Local 684 listed

Summary of Function:

The Housing Support Worker in shelter will provide emergency shelter services to the community of people in need of shelter, maintain the overall operation of shelter facilities, and provide documents and statistics as required. Responsibilities of the Housing Support Worker in shelter include but are not limited to; determining the individuals need for shelter, providing basic needs (snack options), support coordination and crisis support, providing support and/or storage for resident medication, and providing any additional programming, support, services, or supplies. The Housing Support Worker carries out these responsibilities in accordance with the mission, vision, and values of CMHA, relevant legislation and regulations and organizational policies, to promote the delivery of efficient and high-quality services.

Areas of Expected Competency – Demonstrated and Evidenced by:

- Supports individuals in shelter and the homeless through:
 - Engagement and acceptance into service, assessment, referrals for further supports, education, relationship building, and advocacy
- Exhibits exemplary professional conduct
- Prepares and provides hot snacks and other light snack options
- Promotes and supports a safe work environment through efficient communication and incident reporting

Education/Certification

- Bachelor's Degree in human services field, or related field.
- Current registration with OCSWSSW or a regulated body under the Regulated Health Professions Act, if eligible.
- Certification in ASIST, CPI, First Aid/CPR, and Safe Food Handling (or willing to obtain on own within 3 months)

Experience

- Minimum one-year experience in the fields of mental health, addictions, and/or housing services

Knowledge, Skills and Abilities

- Ability to work in partnership with clients and staff of partnering agencies

- Extensive knowledge and understanding of the mental health and addictions services
- Extensive knowledge of standardized screening and assessment tools
- Extensive knowledge of community services, supports and resources
- Ability to apply Recovery principles and empowerment-orientated philosophies and practices in work with clients
- Demonstrated ability to observe boundaries, engage in appropriate emotional regulation, refrain from dual relationship with clients
- Ability to demonstrate diplomacy and negotiation skills when engaging in conflict situations
- Ability to make sound clinical judgments and to effectively communicate that to others
- Excellent organizational and time management skills
- Excellent written and verbal communication skills
- Ability and flexibility to work independently, or within a team, on a range of tasks within specified time frames
- Excellent computer skills and competency in software applications used by the agency
- Demonstrated ability to engage in reasonable self-care strategies that incorporate balancing work/liferesponsibilities

Other

- Acceptable Police Vulnerable Sector Check upon hire and to be maintained throughout employment
- Ability to provide effective client services in English and French, is preferred
- Requires heavy lifting, reaching, repetitive and bending
- Ability to move, ascend, descend, and position self from floor and back up for prolong periods

DEADLINE: Please forward a covering letter and resume, **by email only**. This posting will remain open until vacancies are filled.

FORWARD TO:

**Angela Quizi, Manager of Human Resources
Canadian Mental Health Association - Algoma
Email: HR@cmhassm.com**

This is a bargaining unit position and internal candidates who meet the minimum academic qualifications as well as the minimum requirements of skill, ability and experience for the vacancy shall be provided with an interview and considered prior to any external candidate.

CMHA values diversity and is an equal opportunity employer CMHA is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act